



SARATOGA PARENT NURSERY SCHOOL
 20490 Williams Avenue, Saratoga, CA 95070
 www.saratogaparentnurseryschool.org
 (408) 867-9774 info@saratogaparentnurseryschool.org

APPLICATION FOR MEMBERSHIP 2012-2013

Today's Date _____

Child's Name _____ Birth date _____ Boy ___ Girl ___

Home Address _____ City & Zip Code _____

Home Phone _____

Mother's Name _____ Alternate phone _____

Father's Name _____ Alternate phone _____

E-mail _____ Second email if desired _____

How did you hear about our school? (i.e., website, referral by who?, Bay Area Parent etc.) _____

Returning families please provide last class and year attended _____

Have you taken a tour of the school? Yes _____ When? _____ No _____

Check the session for which you are registering your child:

Wiggle Worms Tuition: \$400 per semester Materials fee: \$25 per semester	18 – 36 months on or by September 1st	Meets each Friday 12:45PM-2:15PM - class size: 14
Teddy Bear's Class: Tuition: \$210 per month x 9 months Materials fee: \$35 per semester	Children must be two on or by September 1st	Tuesday and Thursday * 9:00AM – 11:30AM - class size: 16
Star's Class: Tuition: \$250 per month x 9 months Materials fee: \$60 per semester	Children must be three on or by September 1st	Monday, Wednesday, Friday * 9:00AM – 11:30AM - class size: 18
Pre-K (4/5) Class: Tuition \$290 per month x 9 months Materials fee: \$100 per semester	Children must be four on or by October 1st	Monday thru Thursday * 12:30PM – 3:30PM - class size: 20

Tuition and materials fee noted are per child enrolled.

* parents are expected to arrive 15 minutes early on work day and stay 15 minutes later for work day "huddle"

APPLICATION FEE (NON-REFUNDABLE):

New Families = \$50 first child, \$25 each additional child

Alumni Families = \$30 first child, \$15 each additional child

*Please provide a check or money order payable to Saratoga Parent Nursery School (SPNS); no cash accepted.

Send to:

Saratoga Parent Nursery School
Attn: Membership Chairperson
20490 Williams Avenue
Saratoga, CA 95070

****PLEASE READ AND SIGN THE REVERSE****

For School Use Only:

Application Fee: Date Received _____ Amount Received _____ Check Number _____

Deposit: Date Received _____ Amount Received _____ Check Number _____

May Tuition: Date Received _____ Amount Received _____ Check Number _____

Materials Fee: Date Received _____ Amount Received _____ Check Number _____

ALUMNI _____

PARENT OBLIGATIONS (FOR TEDDY BEAR, STARS AND PRE-K CLASSES)

1. Participate (supervising children, setting up activities, cleaning up) in your child's class one day per week, per child.
2. Attend one evening adult-education meeting approximately once per month with the parents in your child's class. These required meetings last approximately 2 hours and must be made up if missed.
3. Attend school wide adult-education meetings/General Meetings with the entire school (typically every other month or 7 per school year). These meetings are required and must be made up if missed.
4. Perform a year-long school job. The school job typically takes about 6-10 hours per month. Some positions assume more responsibility and will take more hours per month, depending on the position. Families with multiples will contribute approximately 1½ times the amount of work in their assigned job as parents with a single child.
5. Participate in a 3-hour Saturday Safety and Maintenance Education Day per school year.
6. Participate in our Scrip program.
7. Participate in required fundraising activities such as our Annual Auction.
8. Read and understand the Parent Education Handbook.

Once admitted into the class the following fees will be due April 6th, 2012 for all classes, except the Wiggle Worms class:

- Last month's tuition (May's tuition)
- \$300 family deposit (refundable upon completion of all membership obligations)
- Class Material Fee, paid each semester

NOTE: In the event of withdrawal from SPNS prior to the beginning of the school year, a written notice must be provided to the Membership Chairperson by August 1st in order to receive a refund of all of the fees above. Failure to do so will result in a loss of your \$3000 deposit. Once the school year begins (the Welcome Brunch is considered the start of the school year), upon withdrawal you must provide 30 days written notice to the Membership Chairperson and meet all membership obligations to receive a refund of May's tuition and the \$300 deposit. The class material fee is not refunded after the start of the school year.

The following will be required to begin the school year for the Teddy Bear/Stars/Pre-K classes:

- A Child's Physician Report (including immunization record or signed affidavit)
- A negative TB test for the participating parent(s)
- An original and a copy of the child's birth certificate (new children only)
- A copy of your car insurance policy and your driver's license – see below (Stars & Pre-K class)

Wiggle Worms Class:

- 1st semester tuition will be due upon receiving a welcome letter, usually in late July.
- Should you withdraw prior to the end of the semester, you will receive a tuition refund, pro-rated for the time remaining in the semester.
- Parents of the Wiggle Worms class need to provide a negative TB test before the class begins.

I have read and understand the above fees and obligations.

Signature

Date

For Stars and Pre-K, please check the appropriate boxes:

- My child has permission to go on class field trips.
- My child does not have permission to go on field trips. I will accompany him/her on all field trips and take all responsibility.
- I currently carry automobile insurance of at least \$100K/\$300K personal injury and \$50K property damage (a current copy of your car insurance policy must be kept on file at school, as well as a copy of your driver's license). I will inform the school if my insurance does not cover other passengers or if my insurance coverage expires.

Signature

Date